

APPLICATION FORM FOR A TRIAL LICENCE MCA/10/29/R.2

Introduction

1. This form outlines the information required to apply for a Trial licence. In certain cases, the Malta Communications Authority (MCA) may seek further information or clarification from the applicant.
2. Prior completing this form applicants are requested to review the guidance notes published in the Authority's website (MCA/10/30 - <http://www.mca.org.mt/sites/default/files/pageattachments/Test%20and%20Trial%20Guidelines.pdf>).
3. Duly completed applications must be sent to the MCA at the address indicated in this form. Incomplete applications will be returned to the applicant.
4. The full licence fee must be submitted with the application.
5. The fee for a Trial Licence is €600 for a period of 12 months. Should the trial licence need to be extended for a second term, the fee for the following 12 month period will be incremented to €800. Fees may be reduced pro rata for trial licences that will be used for a period of less than one year. A minimum fee of €100 shall, however, always be applicable.
6. A copy of the most recent Memorandum and Articles of Association and a copy of the Certificate of Registration need to accompany the application.
7. Radiocommunications apparatus falling within the scope of the Radio Equipment Regulations (S.L. 427.41 of 2016)¹ shall comply with the relevant provisions of the same Regulations.
8. Trials must be carried out on a non-commercial, non-profit basis. Services offered under a trial licence must be the subject of a contract with third parties willing to trial the technology which includes as a minimum, the relevant clauses stipulated by the MCA.
9. Applicants may include any additional details in separate attachments.
10. The MCA shall act in accordance with the Data Protection Act (Cap 440) when making use of any personal information that may be provided.

WARNING to all applicants – Any false statement, misinterpretation or concealment of material fact on this form or on any document presented in support of this application may be grounds for criminal prosecution.

¹ <http://www.justiceservices.gov.mt/DownloadDocument.aspx?app=lom&itemid=10778>

Section 1 : Contact Details

Full Name of the entity whose name the Licence is sought	
Trading Name (if different from above)	
Registered Address	
Company Registration Number (if any)	
Contact Name	
Position held in applicant entity	
ID Card Number or Passport Number	
Phone Numbers (Fixed and Mobile)	
Fax Number	
E-mail Address	
Address to which the Licence / correspondence is to be sent (if different from the address given above)	

Section 2 : Trial Details

Description of the Trial	
Objective of the Trial	
Partner(s) in the Trial	
Number of participants in the Trial	
Proposed Start/Finish dates of the Trial	
Time at which the Trial will take place (e.g. Business hours, all day, etc.)	
Location(s) where the equipment for the Trial will be installed	
Number of transmit sites in the Trial	

Section 3 : Site Details

Please complete this section in respect of each transmit site in the Trial

Site Name	
Site Address	Geographical Co-ordinates:
Proposed Transmit Frequency or Frequency Range	
Proposed Signal Bandwidth	
Channel Spacing (in kHz)	
Duplex Spacing (in MHz)	
Type of modulation	
Transmitter Power to be delivered to the Antenna (in dBW)	Minimum: Maximum:
Antenna Gain (in dB)	
Effective Radiated Power transmitted from the antenna (in dB)	Minimum: Maximum:
Antenna Height above ground level (in metres)	
Is the Antenna directional? (please tick)	Yes No
What is the polarity of the Antenna? (please tick)	Horizontal Vertical Circular

Section 4 : Other Details

Details of third parties involved in the Trial (if any)

Company Name	
Company Address	
Nature of involvement in the trial	

Company Name	
Company Address	
Nature of involvement in the trial	

Any other relevant information to this application (e.g. Specific conditions necessary for the trial, etc.)

Section 5 : Declaration

I hereby declare that the information provided in this application is accurate and complete in all respects. I also declare that I am authorised to sign this application for and on behalf of the company.

I accept that the licence does not confer any right of ownership of the radio frequency spectrum, and agree to abide by all the conditions of the licence and any direction made by the Malta Communications Authority from time to time.

I confirm that no change will be made in any of the foregoing without prior approval of the Malta Communications Authority.

Date of application:

Full name of signatory
(in capital letters):

ID Card or Passport No:

Designation:

On behalf of
(if applicable):

Signature:

Annex : Document History

Version No.	Date	Remarks
MCA/10/29	May 2010	Publication
MCA/10/29/R.1	October 2011	Review of form
MCA/10/29/R.2	June 2016	Amendments to the introduction and Part A1.